

## *Semi-Annual Password Change*

### **PASSWORD CHANGE OCCURS EVERY 3 MONTHS:**

*Army Regulation 25-2, states that passwords must be changed semi annually to comply with the information assurance security requirements.*

*New passwords are mailed every 3 months to all ACASS and CCASS Non-Corps customers currently using our ACASS/CCASS system. The last password change became effective **26 July 2004**. Please sign, and fax a white copy of the password receipt to 503-808-4596. Please note: the page containing the passwords should never be faxed. For further information, please call the CAIC Help Desk at 503-808-4590.*